

SALE INSTRUCTION FORM

Please read our Sale Notes and then complete carefully this form by circling the appropriate answers to confirm your instructions and wishes. Please give any additional information overleaf.

PLEASE NOTE that this information will be relied on to answer your buyer's enquiries and you could be liable in compensation for incorrect replies. If you are concerned please contact us.

PROPERTY to be sold –please add or correct including Postcode

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TITLE Freehold Leasehold Shared ownership In which year did you buy?
 If you know your Land Registry title number please write here

OCCUPATION Is your property Occupied by owners tenants others Vacant

TYPE

House New / Existing Detached / Semi / Terraced Bungalow / 2 / 3 floors

Flat Purpose built House Conversion Which floor.....? No. of flats in block

ACCESS PARKING

Does it have Front / side / rear access Garage / Parking space Shed / Greenhouse / Outbuildings

Solar Panels Yes / No Electricity Feed in arrangement Yes / No

Green Deal Yes / No

PRICE agreed £ Buyer paying by Cash only Cash & Mortgage Relocation

Are you selling any contents at an extra price? No Yes (Give details and price(s) on Contents Form)

Have you agreed any allowance or special terms with the Buyer? No Yes (Give details overleaf)

AGENT Your agent is? Commission agreed? % plus VAT

ENERGY PERFORMANCE CERTIFICATE Do you have an EPC? No Yes With D&E With Agent

OWNERS

Full Names of current owners of property to be sold

OCCUPIERS Names, age and relationship of any other occupiers (Give details overleaf)

DEEDS

Where are your deeds? With lender at bank with D&E with former solicitor at home
 (Please give details. If with you, please deliver or send them to us.)

MORTGAGES if applicable. Please give full details of all loans secured on the property – overleaf if necessary

Lender's Name and Address,

Account numbers (essential!) Approximate amount(s) outstanding £

Do you have Second mortgage Private loan Naval loan Legal Aid charge Restriction on selling

TIMING

(Please give reasonable dates based on any purchase or other circumstances)

When would you hope to move?/...../.....

Give details overleaf of special factors e.g. Job move / holidays / childbirth / school etc

BUYER Give details of buyer's position as known to you

Buying only First time buyer Cash buyer Mortgage agreed Property to sell

Survey none/arranged/done Ready to exchange

SALE PROCEEDS

Are you buying another property? No Yes Yes but not dependent on this sale

I/We confirm I/we have read your sale guidance notes

TO BE SIGNED by all clients sellingDate Thank you